




EPC Food Service Google Groups

The EPC Food Service Google Group is for food service directors to share information, ask questions and contribute ideas. Many individuals signed up in the past, but we want to make sure everybody is getting the messages. Below are step-by-step directions to sign up and/or “fix” your current account so you receive the communications.

- You need to have a (free) Gmail account. If you do not already have one, go to www.gmail.com and sign up.
- After you have a Gmail account we recommend setting it up to automatically forward emails to your work email address. (This way you will not have to check multiple email accounts.) Once logged into your Gmail account, click on the  button in the upper right corner and choose settings. Then click on the “Forwarding & Pop/IMAP tab near the top. Click the button next to “Forward a copy of incoming mail” and type in your work email address then choose “delete Gmail’s Copy on the drop down list. Scroll down and choose “Save Changes” at the bottom of the screen. Now you will never have to check your Gmail account. All messages will go to your primary email account!
- Next, you want to make sure you have joined the EPC Food Service Google Group. While still logged in to Gmail, go to <https://groups.google.com>. If you already a member you will see it listed under “My Groups”. If not, you can find us at <https://groups.google.com/d/forum/epc-food-service> or email us at epc.robin@gmail.com and let us know what your Gmail email address is so we can send you an invitation to join.

Once you are connected to the group you can send out an email (using your gmail account) to epc-food-service@googlegroups.com. Everybody in the group will receive the communication. As others reply to “chime in” with their thoughts, everybody in the group will continue to receive all the email communications. It is a great way to have a group discussion, ask questions and get other district’s opinions.