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TO: Participating Districts-School Bus Purchase  
FROM: Ken Swink, EPC Director  
SUBJECT: EPC Cooperative School Bus Purchasing Program  
DATE: July 1, 2016

The EPC will advertise and receive bids on behalf of the participating districts. We need a board resolution from you. This resolution authorizes the EPC to advertise and receive bids. Each district will decide on the vendor and the purchase. Listed below is a suggested resolution for your use. Please return your district's completed resolution not later than September 2, 2016. The advertisement will be placed in the newspaper September 2<sup>nd</sup> and 9<sup>th</sup>.

We will have a meeting of participating districts at 10:00 on September 2, 2016 at the EPC Office. The purpose of this meeting is to discuss the specifications and make any final adjustments to the bid.

Please return your completed resolution following board approval to the EPC as soon as possible.

If you have questions, or elect not to participate, please advise me at your earliest convenience.

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**RESOLUTION**

Whereas the \_\_\_\_\_ Board of Education wishes to advertise and receive bids for the purchase of \_\_\_\_\_(number) school bus(es)

Therefore, be it resolved the \_\_\_\_\_ Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of \_\_\_\_\_ school bus(es)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Aye  
\_\_\_\_\_ Nay \_\_\_\_\_

Note: Board adoption of this resolution does not obligate the district