



303 Corporate Center Dr.  
Suite 208  
Vandalia, Ohio 45377  
(P) 937.890.3725

Ken Swink  
EPC Director  
[Ken.swink@epcschools.org](mailto:Ken.swink@epcschools.org)

Steffney O'Bryan  
Purchasing/Fiscal Officer  
[Steffney.obryan@epcschools.org](mailto:Steffney.obryan@epcschools.org)

Doug Merkle  
Benefits Administrator  
[Doug.merkle@epcschools.org](mailto:Doug.merkle@epcschools.org)

Sue Hartenstein  
Assistant Benefits Administrator  
[Sue.hartenstein@epcschools.org](mailto:Sue.hartenstein@epcschools.org)

Ellen Lewis  
Assistant Benefits Administrator –  
Communications  
[Ellen.lewis@epcschools.org](mailto:Ellen.lewis@epcschools.org)

Connie Wright  
Benefits Administrative Assistant  
[Connie.wright@epcschools.org](mailto:Connie.wright@epcschools.org)

Robin Houston  
Administrative Assistant  
[Robin.houston@epcschools.org](mailto:Robin.houston@epcschools.org)

[www.epcschools.org](http://www.epcschools.org)



TO: Participating Districts-School Bus Purchase  
FROM: Ken Swink, EPC Director  
SUBJECT: EPC Cooperative School Bus Purchasing Program  
DATE: July 1, 2015

The EPC will advertise and receive bids on behalf of the participating districts. We need a board resolution from you. This resolution authorizes the EPC to advertise and receive bids. Each district will decide on the vendor and the purchase. Listed below is a suggested resolution for your use. Please return your district's completed resolution not later than September 4, 2015. The advertisement will be placed in the newspaper September 4<sup>th</sup> and 11<sup>th</sup>.

We will have a meeting of participating districts at 10:00 on September 4, 2015 at the EPC Office. The purpose of this meeting is to discuss the specifications and make any final adjustments to the bid.

Please return your completed resolution following board approval as soon as possible.

If you have questions, or elect not to participate, please advise me at your earliest convenience.

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**RESOLUTION**

Whereas the \_\_\_\_\_ Board of Education wishes to advertise and receive bids for the purchase of \_\_\_\_\_ (number) school bus(es)

Therefore, be it resolved the \_\_\_\_\_ Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of \_\_\_\_\_ school bus(es)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Aye  
\_\_\_\_\_ Nay \_\_\_\_\_

Note: Board adoption of this resolution does not obligate the district