



## Southwestern Ohio EPC

# 2019-20 Classroom & Office Supply Ordering Options

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An Excel Spreadsheet containing the 2019-20 Classroom & Office Supply Pricing is available on the EPC Website. You may use this spreadsheet to enter multiple orders in and when complete you can submit your order via email. The EPC office is available to assist you – we can show you how to hide anything you are not ordering to simplify your printed order sheets.

If you would like to limit the items you district may choose from we can assist you with this too. For example: we could lock the spreadsheet so it shows only the lowest price option for each item, we could remove entire vendors you do not want to order from or we can remove entire categories or individual items from the ordering sheet.

Another option is to have an account setup at any/all of our awarded vendor websites. This will allow you to order any item you wish – bid items AND non-bid items. (Remember – our vendors offer various additional discounts on items not included on the spreadsheet.) Vendors can assist you with setting up your accounts and are able to set up your district with an approval step if you wish. You may use the spreadsheet to refer to but it is not mandatory to use it at all.

**You can view the Classroom & Office Supply Pricing Spreadsheet at: [www.epcschools.org/programs.html](http://www.epcschools.org/programs.html), choose Classroom Supplies from the list of Bid Categories, then click on the Pricing Link.**

**Please contact us if you need any assistance or would like to be added to the Classroom Supply Email List for updates: [Robin.Houston@epcschools.org](mailto:Robin.Houston@epcschools.org) or 937-890-3725.**

### Vendor Contacts to setup website accounts:

#### **Friends Office** – [www.friendsoffice.com](http://www.friendsoffice.com), Bid Number #EPC2019

Nancy Sarson, [nancy@friendsoffice.com](mailto:nancy@friendsoffice.com), 800-427-1704 or 614-562-9403

Email Address to Submit Orders: [customerservice@friendsoffice.com](mailto:customerservice@friendsoffice.com)

#### **Frey Scientific** – [www.freyscientific.com](http://www.freyscientific.com), Bid Number 7788657498

Carole Andreasson, [carole.andreasson@schoolsspecialty.com](mailto:carole.andreasson@schoolsspecialty.com), 419-295-3088

Email Address to Submit Orders: [customercare.frey@schoolsspecialty.com](mailto:customercare.frey@schoolsspecialty.com)

#### **Nasco** – [www.enasco.com](http://www.enasco.com), Bid Number 26754

Mary Miracle, [mmiracle@enasco.com](mailto:mmiracle@enasco.com), 614-639-9450

Email Address to Submit Orders: [orders@enasco.com](mailto:orders@enasco.com)

#### **School Specialty** – [www.schoolsspecialty.com](http://www.schoolsspecialty.com), Bid Number #7788657408

Brigham Stoerkel, [brigham.stoerkel@schoolsspecialty.com](mailto:brigham.stoerkel@schoolsspecialty.com), 614-935-2358

Email Address to Submit Orders: [orders@schoolsspecialty.com](mailto:orders@schoolsspecialty.com)